

St Paul's CE Primary School

Quarry Bank, Utkinton, Tarporley, Cheshire. CW6 0LA

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Admissions Policy – The Nest

Statement of intent

It is our intention to make our Early Years provision accessible to children and families from all sections of the local community.

Aim

We aim to ensure that all sections of our community have access to the Early Years setting through open, fair and clearly communicated procedures.

Methods

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of the provision is widely advertised in places accessible to all sections of the community.
- We ensure that information about our provision is accessible - in written and spoken form - and, where appropriate, in different languages.
- We arrange our waiting list in birth order. In addition, our policy may take into account: siblings already attending the preschool &/or length of time on the waiting list
- The setting is open to every family in the community
- No more than 16 children may attend at any one session
- Children are admitted when they reach 2 years and 9 months, dependent upon the availability of space, and readiness of the individual child to stay happily within the group.
- Children may attend for at least 2 sessions per week. We recommend that younger children should start with 2 or 3 sessions per week but may increase this when parents and staff feel they are ready and able to benefit from more sessions, subject to availability of places.
- We welcome children regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English. We will liaise fully with parents and professionals to ensure that it would be in the child's best interests to attend the group.
- Parents/carers are encouraged to have a 1 hour visit with their child shortly before admission is due, and should be prepared to stay with their child if necessary for this first session. We operate a flexible admissions procedure and, where appropriate, a child may attend for brief periods at first; gradually building up to a full session.
- Nursery Education Grants are available for children in the term following their 3rd Birthday to cover sessions per week. Due to County regulations these vouchers can only cover 2 ½ hour sessions 9.00-11.30am or 12.30-3.00pm when the Early Years curriculum is delivered and can be used as payment towards lunch club sessions. If a child wishes to have a hot school dinner there will be an additional charge of £2.40.
- Our equal opportunities policy is available in the policy handbook.
- We are flexible about attendance patterns wherever possible to accommodate the needs of individual children and families.