



**Welcome back,
we've missed you!**



**Information for parents to support pupils
returning to school after COVID19 lockdown**

A Phased Plan for Reintroducing More Pupils To Utkinton

Since school closed for most pupils on Friday 20th March, we have remained open for a limited number of vulnerable children and those children of key workers. It has always been our plan to have a phased approach to reopen school as we know that the plan to stay closed for a long period of time would have a detrimental impact on children's learning and their social and emotional wellbeing.

Why should more children now go to school?



To support more children and enable families to begin to return to work

To support mental health and wellbeing of pupils



School has class rooms to accommodate small groups

It is good for children to be social



The Government's scientific advisors tell us we will be able to return more pupils if we all follow the guidelines

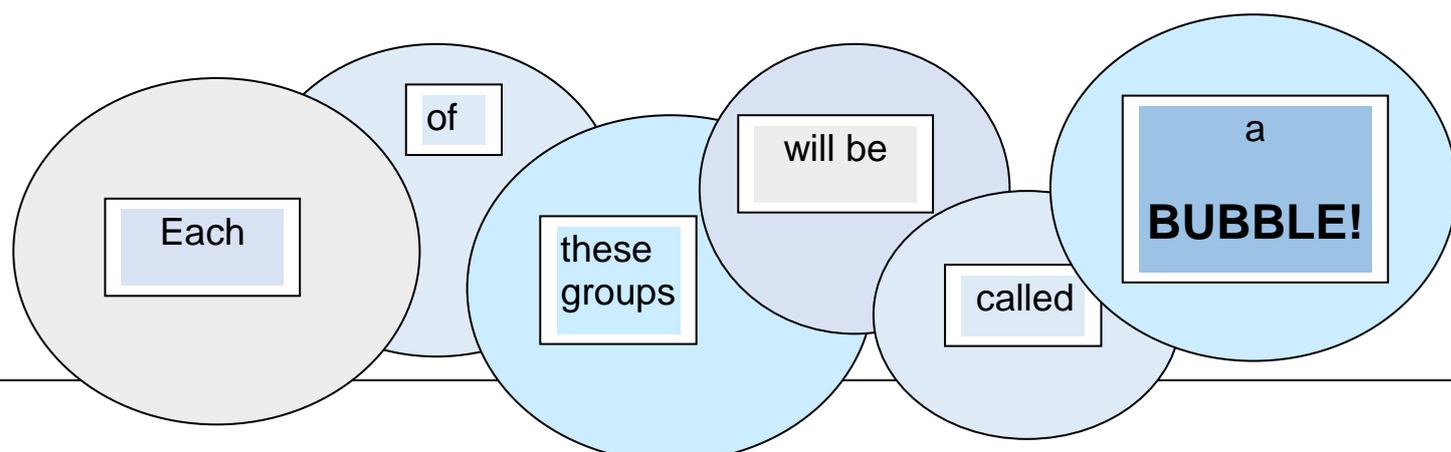
School is the best place for children to learn



What has changed?

From June 23rd we will welcome back children, but only from Reception, Year 1 and Year 2. On Monday 29th June we will welcome back pupils from Year 6.

School will still be open for key workers' children and vulnerable children and **the wider reopening will only go ahead if our safety measures are in place effectively at Utkinton**. If this is a success, we would like to introduce further year groups before the summer holidays. If it is not deemed as being safe to do so, introducing more year groups will be delayed until September. Initially only small groups will return at a time and in small 'bubbles' which are less than 15 due to the size of our rooms and our Risk Assessments.



June 23rd
onwards



Key
worker
&
vulnerable
children

June 29th
onwards



Key
worker
&
vulnerable
children

Health & Safety Review 1st July

If safety measures are effective, we will open more widely to the following pupils wishing to return

July 6th
onwards



Key
worker
&
vulnerable
children

What about brothers and sisters?



Only pupils from the green Year groups above can attend, returning on the specified dates

Children in Y3 – Y5 to continue with home learning initially



Support for mental health, wellbeing and additional needs will continue

Telephone support will be available



Supermarket voucher system will continue for those at home

Emergency care support in times of crisis will continue



How are we making school more safe?



We are risk assessing all rooms, activities and individuals

Everyone will wash their hands regularly throughout the day



If a child or adult or their family member becomes unwell they cannot come to school

School will be regularly cleaned throughout the day & thoroughly cleaned at the end of each day. Resources will also be cleaned regularly. Wednesdays will be a full school clean day



There will be much fewer children in a room together and children will not mix during the day.

Children will have their own resources as much as possible



To do all this safely we will have to change the school day and the days children are attending



Children will stay in their bubble with a small group of similarly aged children and an adult.



Their bubble will be told what time to arrive at school and what time to be collected.

Children will be able to attend school on Monday, Tuesday, Thursday & Friday, but **NOT Wednesday**. Families are advised to make sure **childrens' clothing is washed daily** and to arrive at school on foot or by bicycle wherever possible.

Does my child have to come to school?



If your child is well, the government are advising that they should attend school.

There will be no penalties or fines if you do not send your child to school



Will my child be tested?



Yes, if your child shows symptoms of Coronavirus they will be able to be tested. This will not be arranged or carried out by school but we can help you seek further advice if your child or someone in your household becomes unwell. If a member of a bubble tests positive for COVID19 the whole bubble will have to stay at home and self-isolate for 14 days

What if there is a case of COVID19 in school?



7

The person with symptoms must self isolate for 7 days.



14

The people they live with and their bubble must self isolate for 14 days.



14

If anyone at school tests positive, the whole bubble must self isolate for 14 days.

What else may be different for children?



Classes will have separate drop off and collection times for bubbles

Children may not have all of their usual lessons



Lunch will be served to bubbles and eaten in classrooms

As we need to have lots of small bubbles, we will start with allocating class teachers, but if numbers grow your child may not have their usual teacher, but will be with someone they know well.



We know you are worried. We cannot guarantee that school will be totally safe for children, staff or families, but we can promise that we will do all we can to make it so and we ask you to promise that you will do the same to keep our precious community safe.



Protocol for Pupils and Families Accessing School from 23rd June 2020

Government guidelines for symptoms:

*The most common symptoms of coronavirus (COVID-19) are a new continuous cough and/or high temperature. Some people may also experience loss of taste/smell, muscle aches, tiredness and shortness of breath. If you **live alone** and you have symptoms of coronavirus, however mild, you should stay at home for **7 days** from when your symptoms started.*

*If you **live with others** and you or another member of the household has symptoms, everyone in the household must stay at home for **14 days**. This 14-day period starts from the day when the first person in the household became ill.*

Families whose children will be present in school must read and agree to the following protocol to ensure we can manage the wellbeing of children and staff as effectively as possible during the current coronavirus pandemic.

Families must:

- Only bring their child to school if they are a key worker or the child has an EHCP or social worker **or the child has a pre-arranged place in a Reception, Year 1 or Year 2 bubble.**
- Only bring Y6 pupils to school from 29th June if they have a pre-arranged place in the **Y6 class bubble**
- Use the keyworker provision only if it is **necessary** to their continued employment as an essential worker, as the more pupils who attend the greater risk of spreading infection. **Keyworker children will not be able to attend class bubbles, but will remain in the daily keyworker provision.**
- Understand that only those pupils who have been confirmed a place will be admitted and treat school staff with respect if you have arrived without booking and are turned away as bubble sizes need planning for and staffing in advance.
- Check that their child does not have a temperature or cough each morning before leaving home.
- Follow the government guidance for infection control and report immediately should **anyone** in the home present with symptoms.
- Ensure that the person bringing their child to school and their child washes their hands before leaving home.
- Arrive at the allocated gate at the given time and understand that if arrival is late they must wait until other pupils have been admitted.
- Adults must hand over children on the playground and cannot access the school building, staff will support children with this. Once the child has been safely received the adult must leave the site via the usual playground gate.
- Remain outside the school grounds to reduce the footfall inside – all queries and feedback should be via the school admin email or by telephone
- Adhere to social distancing advice when dropping off and collecting children, follow the designated routes and only one adult should accompany their child
- Keep the school informed of any changes in work patterns, childcare arrangements and or health needs.
- Collect children as soon as possible should they become unwell or present with symptoms whilst in school as they will have been isolated from their bubble.
- Understand that should anyone in the bubble test positive for COVID19, the bubble will have to close and all members self-isolate for 14 days as a precautionary measure.
- Ensure that a child with symptoms is tested and report the results to the school.

- Ensure that children bring named water bottle to school daily and that clothing is washed and clean each day. To aid families with this we will relax the usual school uniform expectations.
- Ensure that children do not bring any items from home into school. NO PE kits, toys, pencil cases will be allowed. If pupils are bringing own lunches they should be sent in sealed disposable bags that can be thrown away after lunch is eaten or wipe clean lunch boxes.
- Provide their child with spare clothes in case of toileting accidents as school spares cannot be used due to minimising spread of infection
- Help their child to understand the changes in their school routine and support them to follow instructions and behaviour expectations within what will be a very different context.
- Recognise that there may be a point when the school cannot remain open, either through staff absence, identification of increased risk or government instruction and understand that this is then beyond our control.

School will:

- Welcome children and treat them with the care, dignity and nurture they will need in this unsettling time for them.
- Provide a range of activities which will engage children so that they have routine, their days are full and they are distracted from the circumstances of being in school. We will do all we can to try to ease any worries children may have.
- Provide access to Mathematics and English learning along with class bubble worship and wellbeing activities daily
- Ensure children wash their hands regularly throughout the day and before they leave the building.
- Encourage social distancing as much as possible, although we recognise this will not always happen with younger children.
- Provide classrooms that are well spaced and give sufficient room so that children are in small bubbles and not in close proximity.
- Maintain the keyworker daily bubbles and keep these children separate from the class bubbles.
- Keep rooms well ventilated throughout the day and ensure there are repeated opportunities for children to be outdoors.
- Follow a rigorous cleaning and hygiene plan throughout the day, every day.
- Ensure rooms are cleaned at the end of each day and the full school has a thorough clean on Wednesdays.
- Immediately remove from class and contact parents to collect their child should they present with any symptoms during the day.
- Endeavour to remain open for as long as safety and staffing will allow.
- Follow all government directives related to managing the coronavirus pandemic, this may include changes to protective measures or even instruction for complete closure. Aim to follow government guidance where our individual circumstances allow us to do so safely.
- Do all we can to care for your children so that they are as safe as we can possibly make them and are with people who are familiar to them.

Please sign to agree to this protocol and return to school on the first day your child attends

Headteacher :

Date:

Parent / Carer :

Date:

Name of Child :

Class :

Cleaning Guidance & advice for families June 2020



Cleaning Guidance from the Government—updated 15th May 2020

How are Utkinton following the guidance?

- cleaning an area with normal household disinfectant after someone with suspected coronavirus (COVID-19) has left will reduce the risk of passing the infection on to other people

School will set up an isolation room. Anyone presenting with symptoms will be taken to the isolation room which will be thoroughly cleaned after each use.

- wear disposable or washing-up gloves and aprons for cleaning. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished

School staff use aprons and gloves for cleaning

- using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles

Staff will clean tables and high touch areas using wash bowls and fairy liquid/ sprays regularly throughout the day.

- if an area has been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (COVID-19), use protection for the eyes, mouth and nose, as well as wearing gloves and an apron,

School staff have access to PPE in rooms.

- wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning

Children should wash hands before leaving home and will wash hands before leaving school to reduce possible transmission. School staff will teach and model handwashing. It will be an expectation that this will become part of the school day.

Hand sanitizer is available in each room too and refilled each day.



Public Health England

Waste

Waste should be stored safely and kept away from children.

Waste should be put in a bin bag that can be tied and then placed in a lidded bin.

School have got a lidded bin for each bubble and classroom and have scheduled extra bin collection times.

Laundry

Wash items in accordance with the manufacturer's instructions. Use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people's items. Do not shake dirty laundry, this minimises the possibility of dispersing virus through the air.

Clean and disinfect anything used for transporting laundry with your usual products, in line with the cleaning guidance above.

School will ensure that children bring home all items of their uniform daily. All items of clothing must be washed daily before they return to school. If a child has an accident during the day, dirty clothing will be placed in a sealed bag until home time. Children who regularly have wetting or soiling accidents should bring a change of clothes into school with them daily. Any items sent home from school will have a set aside time and will have been handled with gloves so they are safe to handle at home.

Cleaning and disinfection

Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal.

School have increased cleaning routines for this to be done daily and a thorough whole school clean midweek

Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:

- use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine or a household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants or

- if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses

Avoid creating splashes and spray when cleaning. Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below.

When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used.

School are following this advice.

Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of.