



'Enabling every child to fulfil his/her potential in a nurturing Christian environment.'

6<sup>th</sup> November, 2020

Dear Parents/Carers

We are delighted that the buildings work to replace our roof on the old chapel part of the building will begin on Monday. The scaffolding will be erected over the weekend and the drive down the side of the school and towards the Office will be sectioned off to ensure the safety of all who enter the site. We have, therefore, had to adjust our drop-off and collection arrangements.

Morning drop-off will be at the same time 8.35-8.55am. We ask that children are dropped off at the gate, that leads to the steps, up to the playground, at the front of the school and then wash their hands in the usual place e.g. YR/1- Mrs. Chaloner's classroom sink, Y2- Mr. Coker's classroom sink, Y3/4- school toilets, Y5/6- outside handwashing trough. A member of staff will be at the gate from 8.35am onwards to meet and greet the children so that parents do not need to enter the playground.

Collection is slightly more challenging as we cannot have parents going up and down the stairs at the same time. We are, therefore, going to open the school gate at 3.10-3.25pm for parents to access the site and then line up on the dots on the playground. (We have added more dots.) Any parents who arrive after 3.25pm will have to wait until the playground is clear of parents before coming up the stairs to collect their child(ren). School will now end at 3.30pm for all children. Teachers will send the children out to their parents in the usual way. We then ask parents to leave via the stairs, ensuring that they socially distance from all other families.

Thank you to all parents who have adapted so quickly to wearing a mask each time they enter the school site. We ask that you continue to support us by wearing your mask and ensuring that you remain at least 2 metres from other families whilst dropping off/picking up.

If the person dropping-off or collecting is currently shielding, please can you contact the School Office on [admin@utkintonce.cheshire.sch.uk](mailto:admin@utkintonce.cheshire.sch.uk) or on (01829) 732322, so they we can devise a plan that works for you and your family and keeps everyone safe.

Yours sincerely

Lorna Pleavin